#### Recipient Obligations - Mr. Lam Man Tsan Memorial Fund Scholarship

#### 1. Course of Study at Lingnan

By accepting the scholarship, the recipient assumes the responsibility to complete the course of studies at Lingnan within the standard period of study. If the recipient breaks off his/her studies or is removed from the roll of regular students for reasons other than completion of the curriculum or health, personal or other circumstances beyond his/her control, Lingnan University has the right to require the recipient to repay part or all of the scholarship paid by the Lam Man Tsan Memorial Funds.

#### 2. Code of Ethics

Throughout the recipient's education at Lingnan, he/she must abide by the legal, ethical, and moral guidelines, and rules and regulations of the University.

## 3. Active Participation in Lingnan Internationalization Activities

Scholarship recipients are viewed as their home universities' ambassadors. They will be invited to events/activities throughout the course of their studies at Lingnan to interact with other Lingnan students and promote internationalization and diversity in campus.

#### 4. Participation in Donor's Events and Ceremonies

Scholarship recipients are obligated to attend donor's events and ceremonies upon invitations.

#### 5. Report on Student Exchange Experience

Scholarship recipients are required to submit an essay upon their completion of the Student Exchange Programme at Lingnan.

# <u>Timeline and Requirements</u>

Timeline	Requirements
December 1 for Fall	Report on Student Exchange Experience (not less than 2
students;	pages)
May 1 for Spring	The report should state:
students	- whether their objectives/targets are achieved during
	their exchange period;
	- learning outcomes from their exchange;
	- sharing of their exchange experience and;
	<ul> <li>expectations before and after joining the exchange</li> </ul>
	programme

#### 6. Undergraduate Research

Recipients of the scholarship are obliged to undertake research as part of the terms of acceptance. This can take in two forms:

#### (i) <u>Undergraduate Research Project related to major of studies</u>

The recipient may, according to his/her major of studies undertake a research project on a topic that is of interest to him/her and is related to his/her major of studies. The recipient will be assigned to a faculty sponsor/advisor who will provide valuable guidance and advice.

The project should be doable within the proposed time frame and regular meetings with the faculty sponsor/advisor are essential.

On completion of the research project, the recipient is expected to submit a written report of approximately 2,000 words detailing the major results of the project. He or she is also required to do a presentation to other Lingnan students on the project.

## (ii) Research Project in intercultural learning

Alternatively, the recipient can opt to conduct a research project in intercultural learning.

## Timeline and Requirements

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Timeline	Requirements
August 1 for Fall	Research Topic Abstract (approximately 100 words)
students;	Provide a short description of your research topic you wish
January 1 for	to investigate during your study at Lingnan. Briefly explain
Spring students	how your study will contribute to knowledge.
August 1 for Fall	Research Project Description (minimum of 400 words)
students;	Provide a more detailed description of your project
January 1 for	addressing the following:
Spring students	Topic. What is the research topic you wish to explore? In
	what way(s) is the topic of transnational significance?
	Why is this topic of interest to you? What do you hope
	to learn?

Preparation. What background knowledge do you have that prepares you to study this topic?

Courses and student activities. What courses/student activities would you like to pursue at Lingnan? How do you see them contributing to your research?

# December 1 for Fall students; May 1 for Spring

students

## Final Report (approximately 1,500 words)

On completion of the study, the scholarship recipients are required to produce a final report consisting of two parts.

- The first part is an analytical study that describes the topic, its impact, how it has been addressed, and provides an analysis of how the issue might be addressed using theoretical approaches from one or more disciplines.
- The second part of the report is a reflective piece on the students' experience living in two jurisdictions, and a personal perspective on the research topic and what impact the Lingnan experience has had on the student's future plans.

The final report will be reviewed by the Associate Vice-President (Academic Quality Assurance and Internationalization).

#### <u>Important Note</u>

Failure to comply with the above requirements can result in full reimbursement of the scholarships granted and withholding of academic transcript at the discretion of the University.

Prepared by Office of Global Education, Lingnan University March 2018